



ELISA FERRON

STUDENT

- 📞 06 83 71 30 66
- ✉ e.ferron@orange.fr
- 📍 49100 ANGERS
75013 PARIS
- 🚗 Without driving licence
- 🎂 July 28, 2001
- 🌐 elisaferron2807

SKILLS

Foreign languages

- English : C1.2 level (VTEST certification)
- German : B1 level

Writing and communication

- Proofreading
- Professional writing
- Web writing

Computing

- Pack Office :
 - Word
 - PowerPoint
 - Excel
- WordPress
- Coding in HTML and CSS

Desktop Publishing (DTP)

- Adobe softwares :
 - InDesign
 - Photoshop
 - Illustrator
- Microsoft Publisher

HOBBIES

Books

Passionate about reading in all its forms, I read in both French and English.

Cinema et television

I am particularly fond of historical movies and series.

Musique

I have quite eclectic tastes, with a preference for pop and rock.

EDUCATION

Master of Arts Degree in Book Publishing (Publishing, Multimedia Publishing and Professional Writing courses)

Angers University | 2022 – ongoing

Editorial techniques, proofreading and copy preparation, DTP (Desktop Publishing), literary and artistic property, etc.

Bachelor of Arts Degree in French Language and Literature (Humanities and Classics courses)

Angers University | 2019 – 2022

« Mention Bien » (pass of 70% to 80%)

- Ancient languages : Greek and Latin
- Learning Agreements to take Publishing and Communication classes

Literary Baccalaureate

Saint-Joseph High School | class of 2019

« Mention Bien » (pass of 70% to 80%)

- Special subject : Music (guitar and bass)

INTERSHIPS

Publishing house Les Escales

Paris | February 2024 – July 2024

Editorial assistant :

- Copy preparation, proofreading, back cover writing
- Preparation of sales meetings, sales leaflet writing
- Reading manuscripts and writing book reports

Ypresia, software publisher for communities

Nantes | April 2023 – May 2023

Sales and communication department : proofreading, revision and harmonization of documents, creation of explanatory diagrams, writing of the new website...

ParChemins, bookshop and café

Saint-Florent-le-Vieil | 2022

La Source library

Noyal-Châtillon-sur-Seiche | 2016

EXPERIENCES

Note taker

Disability Relay of Angers University | 2022 – 2023

Maid / Housekeeper

Appart'hôtel Odalys City Angers Centre Gare ★★★★★ | Angers | August 2023

Hostellerie Bon Pasteur ★★ | Angers | Summer 2022

Hôtel d'Anjou Best Western Plus ★★★★★ | Angers | Summer 2021

Temporary contracts and miscellaneous jobs

Cleaner, janitor, inventory counter, dishwasher, monitor...